

11<sup>th</sup> June, 2026

Dear Parents / Guardians,

**Circular on the 14<sup>th</sup> Executive Election of PTA**

The term of the 13<sup>th</sup> Executive Parent-Teacher Association Committee will expire soon. We will hold the 14<sup>th</sup> Executive Election. Details are as follows:

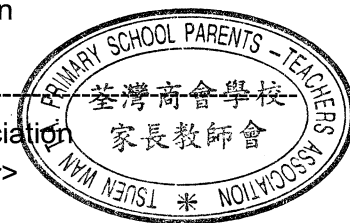
Eligibility for Election	Parents of our school.
Responsibilities of Committee	1. Attend the PTA meeting. 2. Help organize PTA and school events. 3. Participate in school affairs and give opinions.
Term of Committee	2 years (can participated in elections for three terms.)
Parent Committee	7 members
Candidate Personal Information	1. Candidates need to provide personal information within 80 words. 2. Election Officer will distribute candidates' personal information to parents before the voting date.
Eligibility for Voting	Parents of our school have the right to vote. Each family has 1 vote.
Voting Procedure	1. We will let the students hand ballots over to the parents. 2. The highest number of parents and school-appointed teachers, a total of 13 executive committee members. 3. The candidate with the most votes will become the chairperson, and the candidate with the second most votes will become the vice-chairperson. If the number of votes is the same, the advisors will decide by drawing lots.
Deadline of Submission of This Reply	18-6-2026
Voting Date	25-6-2026
Result Announcement Date	2-7-2026
Appeal Period	2-7-2026 to 9-7-2026

For enquiries, please contact our teacher Mr. WONG Kam On.

Yours faithfully,



Chan Tze Yan  
Chairperson



Tsuen Wan Trade Association Primary School Parent-Teacher Association

2024-2026PTA circular no.20 <Please return to the class teacher>

**Circular on the 14<sup>th</sup> Executive Election of PTA****Reply Slip**

Dear Chairperson,

I have read the details of the above circular. I  will /  will not participate in the election.

\*Candidates are requested to fill in their personal information in the form below. (within 80 words.)

Student's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Class: \_\_\_\_\_

Date: \_\_\_\_\_